

GUIDELINES FOR POSTER PRESENTERS

POSTER SET-UP/DISMANTLE

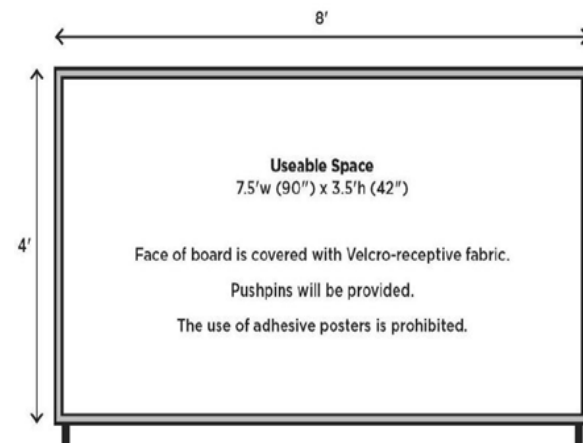
- Location – Gaylord National Convention Center- The Exchange located in Prince George DE
 - Set-up – Wednesday, October 12 from 11:00am-2:30pm
 - On a first-come, first-served basis, staff will be available to assist with hanging your poster during setup hours.
 - Don't want your poster tube thrown away after set-up? Visit the poster info desk on-site.
 - Dismantle – Thursday, October 13 by 2:30pm. After this time, posters will be discarded.

POSTER DISPLAY AND PRESENTATION

- Posters will be **displayed** during the Opening Reception on Wednesday, October 12 from 4pm-7pm.
- Poster **presentations** will take place Thursday, October 13 from 11:00am-2:30pm.
 - Poster numbers A-M will present from 11:30am-1pm
 - Poster numbers N-Z will present from 1pm-2:30pm
- An author is encouraged, but not required, to present. If a non-author will be presenting, his/her name will **not** be included in the materials.

POSTER DESIGN

- The poster corkboard provided is approximately 8' width x 4' height horizontal frame. Posters should be a little smaller than this area, so they do not overlap the edges of the poster corkboard.
- Include the abstract title, author name(s), and the institution in large letters centered at the top of the poster.
- Poster abstract information will be included in the AMCP Nexus 2022 mobile app. **No upload is needed.**



EMBARGO AND PROMOTION

- Poster abstracts are embargoed from the time of submission until September 26, 2022 – 10:00am ET
- Promote your poster and presentation! See the social media toolkit guidelines and images that can easily be used!

ONSITE PRINTING SERVICES AND SHIPPING

FedEx Office Print and Ship Center

Copy and paste link into a browser -<https://docstore.fedex.com/hco5629c>

REGISTRATION

- At least 1 author or non-author must register for the meeting to present the poster.
- Author is responsible for the registration fee and travel and housing arrangements/fees.
- Discounted rates are available for student members and resident/fellow/graduate members.

CONTACT

- For more information, please visit the [Nexus 2022 website](#) or email posterabstracts@amcp.org.