



GUIDELINES FOR POSTER PRESENTERS

POSTER SET-UP/DISMANTLE

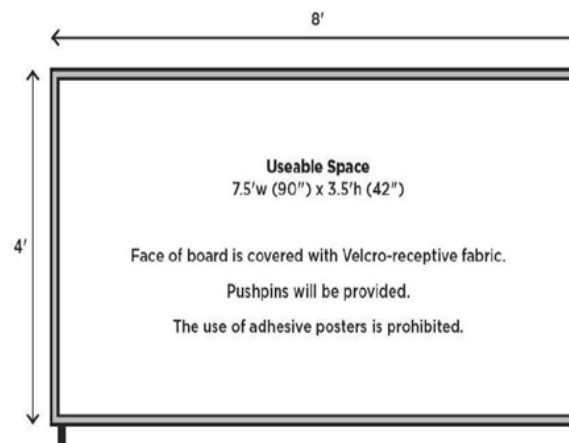
- Location – Orlando Marriott World Center- The Expo Hall
 - Set-up – Tuesday, October 17 from 11:00 am-2:30 pm
 - On a first-come, first-served basis, staff will be available to assist with hanging your poster during setup hours.
 - Don't want your poster tube thrown away after set-up? Visit the poster info desk on-site.
 - Dismantle – Thursday, October 19 by 9:30 am. After this time, posters will be discarded.

POSTER DISPLAY AND PRESENTATION

- Posters will be **displayed** during the Opening Reception on Tuesday, October 17 from 4 pm-7 pm.
- Poster **presentations** will take place Wednesday, October 18 from 11:00 am-2:30 pm.
 - Poster numbers A-M will present from 11:30 am-1 pm
 - Poster numbers N-Z will present from 1 pm-2:30 pm
- An author is strongly encouraged, but not required, to present. If a non-author will be presenting, his/her name will **not** be included in the materials.

POSTER DESIGN

- The poster corkboard provided is approximately 8' width x 4' height horizontal frame. Posters should be a little smaller than this area, so they do not overlap the edges of the poster corkboard.
- Include the abstract title, author name(s), and the institution in large letters centered at the top of the poster.
- Poster abstract information will be included in the AMCP Nexus 2023 mobile app. **No upload is needed.**
- AMCP strongly encourages all accepted posters to have a **QR code** on the poster. QR codes should link to the accepted poster and not a company website.



EMBARGO AND PROMOTION

- Poster abstracts are embargoed from the time of submission until Monday, October 2 at 10:00 am ET
- Promote your poster and presentation! See the [social media toolkit guidelines and images](#) that can easily be used!

REGISTRATION

- At least 1 author or non-author **must register** for the meeting to present the poster.
- Author is responsible for the registration fee and travel and housing arrangements/fees.
- Discounted rates are available for student members and resident/fellow/graduate members.

ONSITE PRINTING SERVICES AND SHIPPING

FedEx Office | Store #5517

Marriott World Center 8701 World Center Drive
Orlando, FL 32821
office: 407-239-6411
Please click here for more information on uploading your poster.

The deadline to have poster information sent to FedEx is Friday, October 13, 2023.

CONTACT

- For more information, please visit the [Nexus 2023 website](#) or email posterabstracts@amcp.org.