



Exhibitor Bulletin

Hard to believe we're already in October! Nexus 2023 kicks off in just 4 days.

The AMCP Exhibits team is ready to greet you in Orlando next week. Take a moment to review the final bulletin for essential event details and any key deadlines you may have missed.

We have a [full expo hall](#) with 50 exhibiting companies, more 300 poster presentations, 2 product theaters, 3 open-to-all Partnering lounges for you to network, an exciting professional resources area, and a multifaceted central hub for all things AMCP.

It's going to be one of our best Nexus meetings yet.

Safe travels!

Did you miss an issue? An archive of all newsletters is [posted on our website](#).

EAC & COI Forms Due ASAP!

If your company has hired a third party to install and dismantle your booth, submit an Exhibitor-Appointed Contractor ([EAC form](#) [PDF]) today.

[View Exhibitor Resources](#)

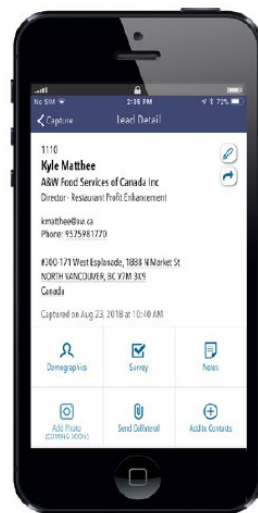
All exhibiting companies are required to carry a minimum liability coverage naming AMCP, Freeman and Orlando World Center Marriott as policyholders. Certificates of Insurance (COI) must be emailed to exhibits@amcp.org before move-in on Monday, Oct. 16 or you may be prevented from setting up.

Don't Let Those Leads Go Cold! Scan Badges Straight to Your Phone.

[Order Badge Scanners](#)

Badge scanning is available exclusively via the [SWAP app](#), which may be purchased from Maritz, the official registration partner for Nexus 2023. The app includes up to 3 user licenses for the price of one traditional device.

- Native app for Android or iOS
- Economical way to get a scanning solution into the hands of each salesperson
- Tracks leads by individual
- Supports sending marketing collateral through email
- Business card scanning



For assistance contact exhibitorservices@maritz.com or (877) 623-3487.

Freeman Exhibitor Service Center

The [Exhibitor Service Kit \(Freeman\)](#) was emailed to all exhibiting companies on Aug. 17. Recently added exhibitors should contact Freeman directly.

[Access the Exhibitor Kit](#)

Contact Freeman Customer Service at customersupport@freeman.com or (888) 508-5054.

**Shipments before this date may be returned!*

Exhibitor Resources

Exhibits Sales Office

Onsite booth selection for booth and sponsorships for AMCP Annual and Nexus 2024 will take place in our sales office located in the expo hall. Invitations to book onsite appointments will be sent by [order of priority points](#) this week.

Freeman Service Desk

Freeman exhibitor services will be located to the rear left corner of the expo hall behind by Posters and Science & Innovation Theater 2.

Wrap-up Meeting

Come have a cup of coffee with us! On **Wednesday, Oct. 18 at 9:30am**, before the hall opens, join AMCP staff, vendors, and key stakeholders (that's you!) for a wrap-up meeting to discuss the 2023 exhibition and what's coming for 2024. This is a chance to have an open conversation about what's working for you, any pain points that need addressing, and what's on your wish list for future meetings.

Your Exhibits Support Team

We are looking forward to greeting you in Orlando this October. Don't hesitate to reach out to us with any questions or concerns.



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Key Dates & Deadlines

SEPTEMBER

13	Mobile App Goes Live
18	Exhibitor Service Kit (Freeman) – Advance Rate Ends
18	Lead Retrieval (Maritz) – Advance Rate Ends
18	Advance Ship to Warehouse Opens

OCTOBER

3	Electrical Service (GES) - Advance Rate Ends (Order Form)
9	Advance Ship to Warehouse Closes
9	Due: Proof of Insurance (COI) and Contractor (EAC) forms
16	Direct Ship to Event Site Opens*

Venue

Orlando World Center Marriott
8701 World Center Drive
Orlando, FL, 32821

Nexus 2023 Expo Schedule

Exhibitor Move-in

Monday, Oct. 16	8am–5pm
Tuesday, Oct. 17	8am–2pm

Expo Hours

Tuesday, Oct. 17	4–7pm (Opening Reception)
Wednesday, Oct. 18	11am–2:30pm

Exhibitor Move-out

Wednesday, Oct. 18	2:30–5pm*
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**Booths must be cleared by 5pm!*

Mark Your Calendars NOW for AMCP's 2024 National Meetings

Our 2024 Prospectus for corporate opportunities is now available. Be sure to [get your copy here.](#)

AMCP 2024

April 16-19

[Ernest N. Morial Convention Center, New Orleans](#)

Nexus 2024

Oct. 14-17

[MGM Grand, Las Vegas](#)

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