

# NEXUS 2024 Important Exhibitor Information

Venue	<b>MGM Grand Hotel &amp; Conference Center</b> 3799 S Las Vegas Blvd, Las Vegas, NV 89109	
Expo Location	Marquee Ballroom	
Exhibitor Move-in	Monday, Oct. 14	8:00 am-5:00 pm
	Tuesday, Oct. 15	8:00 am-10:00 am
Expo Hours	Tuesday, Oct. 15	11:00 am – 7:00 pm <i>(Opening Reception: 5:00-7:00 pm)</i>
	Wednesday, Oct. 16	9:30 am – 2:30 pm
Exhibitor Move-out	Wednesday, Oct. 16	2:30 pm-5:00 pm <i>Booths must be cleared by 5:00 pm!</i>

## Key Dates & Deadlines

### SEPTEMBER

SEP 3	Mobile App Goes Live to Attendees
SEP 16	Lead Retrieval (Maritz) – Advance Rate Ends
SEP 16	Advance Shipment to Warehouse Opens
SEP 17	Advance (Attendee) Registration Ends
<b>SEP 23</b>	<b>Exhibitor Service Kit (Freeman) – Advance Rate Ends</b>
<b>SEP 23</b>	<b>Electrical Services (Edlen / MGM) – Advance Rate Ends</b>
<b>SEP 25</b>	<b>Hotel Reservations Close</b>
<b>SEP 30</b>	<b>Certificate of Insurance (COI) Due</b>

### OCTOBER

OCT 1	Priority Booth Selection (Virtual Appts) for NEXUS 2025
OCT 7	Exhibitor-Appointed Contractor (EAC) Form Due
<b>OCT 8</b>	<b>Advance Shipment to Warehouse Closes</b>
OCT 14	Direct Shipment to Event Site Opens <i>(Shipments before this date may be returned!)</i>
OCT 15-16	AMCP Sales Office (In-Person) Open for AMCP 2025 & NEXUS 2025

**Advance Shipping (Freeman Warehouse)**  
Exhibiting Company Name / Booth Number  
AMCP Nexus 2024  
C/O Freeman  
6675 W Sunset Rd  
Las Vegas, NV 89118  
*Shipments received September 16-October 8*

**Direct Shipping to Show Site**  
Exhibiting Company Name / Booth Number  
AMCP Nexus 2024  
MGM Grand Conference Center  
C/O Freeman  
4701 Koval Ln  
Las Vegas, NV 89109  
*Shipments received beginning October 14  
(Anything arriving before this date may be refused by the facility.)*

# NEXUS 2024 Important Exhibitor Information

## AMCP Nexus 2024 Contractors & Vendors

Expo Management	AMCP	<a href="mailto:exhibits@amcp.org">exhibits@amcp.org</a> (703) 684-2643
General Services Contractor	Freeman	<a href="mailto:customersupport@freeman.com">customersupport@freeman.com</a> (888) 508-5054 Live chat via <a href="#">Exhibitor Kit</a> site
Onsite Exhibitor Services	MGM Grand	<a href="mailto:exhibitorservices@mgmgrand.com">exhibitorservices@mgmgrand.com</a> (877) 847-7007 Order Online: <a href="#">MGM Exhibitor Services</a>
Shipping & Material Handling	Freeman	(888) 508-5054 Live chat via <a href="#">Exhibitor Kit</a> site
Registration & Housing	Maritz	<a href="mailto:AMCPexhNexus@maritz.com">AMCPexhNexus@maritz.com</a> Register booth staff and book hotel: <a href="#">Exhibitor Registration Site</a>
Electrical Services (exclusive)	Edlen	<a href="mailto:mgmgrand@edlen.com">mgmgrand@edlen.com</a> (702) 385-6911 Order Online: <a href="#">MGM Exhibitor Services</a>
Rigging	Encore	<a href="mailto:exhibitorservices@mgmgrand.com">exhibitorservices@mgmgrand.com</a> (877) 847-7007 Order Online: <a href="#">MGM Exhibitor Services</a> <a href="#">Submit a rigging request to Encore</a> <i>Booths 400+ SF must have rigged signage approved by show management</i>
Catering (exclusive)	MGM Grand	<a href="mailto:exhibitorservices@mgmgrand.com">exhibitorservices@mgmgrand.com</a> (877) 847-7007 Order Online: <a href="#">MGM Exhibitor Services</a>
Lead Retrieval	Maritz	<a href="mailto:ExhibitorServices@maritz.com">ExhibitorServices@maritz.com</a> (877) 623-3487 Order Online: <a href="#">Maritz Exhibitor Services</a>
Business Center	FedEx Office	FedEx Office Business Center MGM Grand Las Vegas 4701 Koval Lane Las Vegas, NV 89109 Phone: 702.388.1132 Fax: 702.388.1135 Email: <a href="mailto:usa5684@fedex.com">usa5684@fedex.com</a>
Security	MGM Grand	AMCP contracts for 24-hour security service during set-up and event dates. If private security is needed, please contact show management at <a href="mailto:meetings@amcp.org">meetings@amcp.org</a>
IT (exclusive)	MGM Grand	Complimentary wi-fi is provided by AMCP in the expo hall, education session rooms and general meeting spaces. For dedicated service order online with <a href="#">MGM Exhibitor Services</a>
Audio Visual	Freeman AV	<a href="mailto:customersupport@freeman.com">customersupport@freeman.com</a> (888) 508-5054 Live chat via <a href="#">Exhibitor Kit</a> site
Lost and Found	MGM Grand Hotel Security	Hotel Security may be reached at (702) 891-3602 for lost or stolen property. Found items may also be brought to the AMCP Nexus registration desk.

# NEXUS 2024 Important Exhibitor Information

## Emergency Information

In an emergency, please notify AMCP emergency contact Julian Greer, Senior Manager of Meetings and Conventions (contact number for emergencies only: 703-499-6596). She will liaise with the convention center to ensure that emergency personnel are directed to the correct area in the convention center.

## Hospital

Elite Medical Center  
150 E Harmon Ave.  
(702) 546-0911

Sunrise Hospital & Medical Center  
3186 S Maryland Pkwy.  
(702) 961-5000

## Urgent Care (24 hrs)

Concentra Urgent Care  
5850 Polaris Ave #100  
(702) 739-9957

Quick Fix Urgent Care  
3200 S Las Vegas Blvd, #2000  
(702) 790-0284

## 24-hour Pharmacies

CVS  
3758 Las Vegas Blvd  
(702) 262-9284

Walgreens  
3675 Las Vegas Blvd  
(702) 739-9645

## Lost & Found

Call to report a missing or found item to MGM hotel security at (702) 891-3602 or report to the AMCP Nexus 2024 registration desk.

## Exhibitor-Appointed Contractors (EAC) and Certificate of Insurance (COI)

An EAC form and COI with sufficient minimum liability coverage and naming AMCP, Freeman, and MGM Grand Hotel, LLC as additional insured. To be submitted to show management by October 7, 2024 or exhibitor will not be permitted to set up.

## Enhance Your Experience

### Subscribe to the Exhibitor Bulletin

Stay on top of important deadlines, exhibitor news, promotional opportunities, and tips to help you prepare for Nexus 2024. Share with your team to keep everyone in the loop! [Subscribe to the Exhibitor Bulletin](#)

### Sponsorships

Expand your brand and leave a lasting impression on attendees by sponsoring a speaking opportunity, attendee experience, or an attendee resource. Browse Opportunities in our [Sponsorship Gallery](#).

# NEXUS 2024 Important Exhibitor Information

## Hotel Door Drop Request

All exhibitors are eligible to conduct a promotional door drop to guests in the headquarters hotel with AMCP's written approval. Learn more information and [submit a request form on our website](#).

## Social Media Toolkit

This free resource contains customizable digital marketing assets for you to personalize. Simply [follow this link](#), click on the image for the downloadable file, open it up in PowerPoint, add your company's logo, and save the slide as a jpeg. Now you're ready to share it via social media - it's that simple!

Boost your visibility by following **@amcporg** on [facebook](#), [X/Twitter](#), [LinkedIn](#), [Instagram](#), [TikTok](#) and [YouTube](#)

Don't forget to tag **@amcporg** and use **#AMCPNexus**