



## GUIDELINES FOR POSTER PRESENTERS

### POSTER SET-UP/DISMANTLE

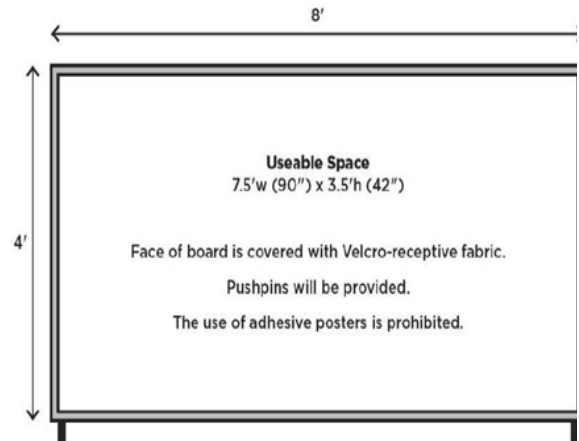
- Location – MGM Grand Hotel and Convention Center - The Expo Hall
  - Set-up – Tuesday, October 15, from 8:00 am-11 am
    - On a first-come, first-served basis, staff will be available to assist with hanging your poster during setup hours.
    - Don't want your poster tube thrown away after set-up? Visit the poster info desk on-site.
  - Dismantle – Wednesday, October 16, by 2:30 pm. After this time, posters will be discarded.

### POSTER DISPLAY AND PRESENTATION

- On display: Tuesday, October 15, from 5-7 pm – Opening Night Reception – the Expo Hall
- Poster Presentations: Wednesday, October 16, from 11:30 am-2:30 pm  
You will be assigned a 1.5-hour time slot within this time frame.
  - Poster numbers A-F will present from 11:30 a.m. to 1 p.m.
  - Poster numbers G-Z will present from 1 p.m. to 2:30 p.m.
- An author is strongly encouraged, but not required, to present. If a non-author is presenting, his/her name will **not** be included in any printed material or the AMCP mobile app.

### POSTER DESIGN

- The poster corkboard provided is approximately 8' width x 4' height horizontal frame. Posters should be a little smaller than this area so they do not overlap the edges of the poster corkboard.
- Include the abstract title, author name(s), and the institution in large letters centered at the top of the poster.
- Poster abstract information will be included in the AMCP Nexus 2024 mobile app. AMCP is an in-person meeting, so no **upload is needed**.
- AMCP strongly encourages all accepted posters to have a **QR code** on the poster. QR codes should link to the accepted poster and not a company website.



### EMBARGO

- Poster abstracts are embargoed from the time of submission until Monday, October 1 at 10:00 am ET

### REGISTRATION

- At least one author or non-author **must register** to present the poster for the meeting.
- The author is responsible for the registration fee, travel, and housing arrangements/fees.
- Discounted rates are available for student members and resident/fellow/graduate members.

### ONSITE PRINTING SERVICES AND SHIPPING

- [AMCP Nexus 2024 FedEx Printing Information](#)

### CONTACT

- For more information, please visit the [AMCP Nexus 2024 website](#) or email [posterabstracts@amcp.org](mailto:posterabstracts@amcp.org).