GUIDELINES FOR POSTER PRESENTERS
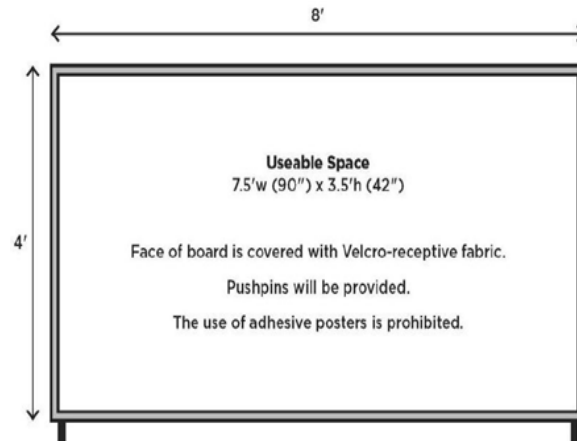
POSTER SET-UP/DISMANTLE

- Location – MGM Grand Hotel and Convention Center - The Expo Hall
    - Set-up – Tuesday, October 15, from 8:00 am-11 am
        - On a first-come, first-served basis, staff will be available to assist with hanging your poster during setup hours.
        - Don't want your poster tube thrown away after set-up? Visit the poster info desk on-site.
    - Dismantle – Wednesday, October 16, by 2:30 pm. After this time, posters will be discarded.

POSTER DISPLAY AND PRESENTATION

- On display: Tuesday, October 15, from 5-7 pm – Opening Night Reception – the Expo Hall
- Poster Presentations: Wednesday, October 16, from 11:30 am-2:30 pm
  You will be assigned a 1.5-hour time slot within this time frame.
     Poster numbers A-F will present from 11:30 a.m. to 1 p.m.
     Poster numbers G-Z will present from 1 p.m. to 2:30 p.m.

- An author is strongly encouraged, but not required, to present. If a non-author is presenting, his/her name will **not** be included in any printed material or the AMCP mobile app.

POSTER DESIGN

- The poster corkboard provided is approximately 8′ width × 4′ height horizontal frame. Posters should be a little smaller than this area so they do not overlap the edges of the poster corkboard.
- Include the abstract title, author name(s), and the institution in large letters centered at the top of the poster.
- Poster abstract information will be included in the AMCP Nexus 2024 mobile app. AMCP is an in-person meeting, so no **upload is needed.**
- AMCP strongly encourages all accepted posters to have a **QR code** on the poster. QR codes should link to the accepted poster and not a company website.

8′

4′

Useable Space
7.5′w (90″) x 3.5′h (42″)

Face of board is covered with Velcro-receptive fabric.

Pushpins will be provided.

The use of adhesive posters is prohibited.

EMBARGO

- Poster abstracts are embargoed from the time of submission until Thursday, October 3 at 10:00 am ET

REGISTRATION

- At least one author or non-author **must** register to present the poster for the meeting.
- The author is responsible for the registration fee, travel, and housing arrangements/fees.
- Discounted rates are available for student members and resident/fellow/graduate members.

ONSITE PRINTING SERVICES AND SHIPPING

- AMCP Nexus 2024 FedEx Printing Information

CONTACT

- For more information, please visit the AMCP Nexus 2024 website or email posterabstracts@amcp.org.